**Little Lights Co-ordinator**

**Application Form**

When completed please email to: [info@waypointchurch.uk](mailto:info@waypointchurch.uk)

**Personal Details**

|  |  |
| --- | --- |
| Name: |  |
| Address: |  |
| Email: |  |
| Mobile Phone Number: |  |

**Education, Qualifications and Employment**

Please either include a current CV with your application, or list your education and employment history below. Continue on a separate sheet if necessary.

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| **Education, Qualifications & Relevant Training:** Please list qualifications gained from age 16 onwards. | |
| **Qualification gained** | **Date gained** |
|  |  |
| **Employment**  Please list employment history starting with the most recent, together with reasons for leaving the post. Please also include details of gaps in paid employment, e.g. maternity leave. | |
| **Job title, brief description of role** | **Dates of employment and  reason for leaving** |
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| **Other skills/abilities** Please list other skills or interests you have which may be useful or relevant in this role. | |
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| Do you possess a full driving licence? YES / NO  Do you possess a car? YES / NO | |

**More about you**

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| Briefly outline the story of how you became a follower of Jesus, and what your story of discipleship has been since then, including your experience of the Holy Spirit and being part of a church. |
| Please outline your experience of working with children and families, either church or non-church based. |
| Please evidence your experience of leading or co-ordinating teams of volunteers. |
| Have you had any experience of leading teams to start new areas of ministry/work with children or families? |
| Have you ever worked with children in a nursery/pre-school setting? |
| What attracts you to this role and why do you think it would suit you? |
| Besides creating safe spaces and following all appropriate guidelines for safeguarding, what do you think are three essential elements of ministry with, and discipleship of children and families? |
| Do you have any questions about this role that, if called to interview, you would like to discuss? |

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| **Health:**  Please outline any relevant health issues, including access requirements, that you think we should be aware of in order that we can make adequate provision for you in case of interview and successful appointment. |
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| **Rehabilitation of Offenders Act:**  Under the provisions of the Rehabilitation of Offenders Act, you do not have to disclose information on certain convictions after a set period of time as they become “spent.” However, this post is exempt from the above act, therefore, ALL convictions and any cautions or bind-overs must be declared and cannot be regarded as “spent.”  Have you ever been convicted of a criminal offence? YES / NO  Do you have any criminal charges or summonses pending against you? YES / NO  Having a criminal record may not necessarily bar you from employment with us but may require a risk assessment and discussion with the appropriate Diocesan support.  If offered the post, do you consent to us obtaining a Disclosure and Barring service Check? YES / NO |

**References**

Please provide the details of 2 people who could supply a reference. Neither must be a family member, and at least one must have known you for at least 3 years. At least one must be your current or most recent employer.

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| **Reference 1** | |
| Name: |  |
| Relationship to you:  e.g. friend, employer |  |
| Organisation and role if applicable: |  |
| Address: |  |
| Email: |  |
| Phone Number: |  |
|  | |
| **Reference 2** | |
| Name: |  |
| Relationship to you: E.g. friend, employer |  |
| Organisation and role if applicable: |  |
| Address: |  |
| Email: |  |
| Phone Number: |  |

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| I confirm that the information contained on this registration form is to the best of my knowledge, correct and accurate. I agree to the information being processed in accordance with GDPR. | |
| Signed |  |
| Dated |  |